**TERMS OF REFERENCE FOR SERVICE PROVIDER**

***Housing construction project for vulnerable people in Cabaret***

**Background:-**

UMCOR’s Haiti mission is to provide emergency response, early recovery and transitional development assistance in the affected regions of Haiti. UMCOR innovatively bridging the gap between immediate relief and long-term community development program by partnering with communities on front lines.

UMCOR Haiti is implementing a project of construction ***vulnerable people house at Cabaret***

. The overall goal of construction of the ***vulnerable people housing and WASH facilities*** project is to provide safe housing and adequate WASH facilities to the vulnerable people in outskirts of Cabaret area. The proposed project aims to support efforts of Haitian government for improving access to housing for people in need.

In order to initiate construction of vulnerable houses; UMCOR Haiti seeks service provider/ contractor topurchase materials in aforementioned area. The service provider/ contractor will be responsible to deliver high-quality materials based in accordance with specification aforementioned in document.

. **Description:-**

United Methodist Committee on Relief (UMCOR) Haiti invites sealed Bids from reputed and eligible firms/contractors/Organizations/ registered from Ministry/ Department/ DGI. Applying contractors must have strong financial background to deliver the materials with in time frame of project to avoid any un-expected delay.

**Deliverables:-**

Service provider/vendor are responsible to deliver the materials in accordance with specification aforementioned in document.

**Submission of Bids:-**

The contractors are requested to submit sealed Bids Before:

2pm June 1st of July, 2016 after advertisement for consideration and bids should be submitted in ***English***.

**Opening of Bids:** Contractors are invited to the bid opening which will be at: UMCOR Port-au-Prince office

On: 3pm 1st of July, 2016

The bid must include:

1. Complete the attached BOQ template by adding the unit costs. These should include all costs, including materials, transport.

Bids can be submitted in a sealed envelope to the following address:

**UNITED METHODIST COMMITTEE on RELIEF (HAITI)**

**P.O Box 15562, HT 6140, Port- au-Prince, Haïti,Or** Sealed bids can be submitted by hand at **16, Delmas 54 office UMCOR-Haiti**

(Separate box is designated for submission of Bids),For question 7 clarification, please can contact: ***procurement@umcor-haiti.org***

**Bids Evaluation:-**

The evaluation will be carried out in accordance with defined policies and procedures of UMCOR. There will be evaluation of technical bids which represent 60% of the points and then evaluation of financial bids which represent 40% of the points. The Bidders selected on technical grounds would be eligible to compete for financial evaluation

**Refusal of Bids:-**

UMCOR Haiti reserves the right to cancel tender process or to reject all bids without incurring any liability to bidders.UMCOR Haiti has no liability of payment incurred for documentation of bids /transportation and any other relevant cost.

Note: - Bids submitted electronically will be considered in-eligible for process.

* **Please quotes should be separated by category**

**MATERIALS FOR RESERVOIRS**

1. **First Category: Materials for reservoir**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Items # | Description Specification / Brand | | Quantity | Unit / Measure |
|
| 1 | Cement | | 1314 | sac |
| 2 | rebar 1/2 | | 432 | rebar |
| 3 | rebar 3/8 | | 324 | rebar |
| 4 | rebar 1/4 | | 594 | rebar |
| 5 | Fil a ligature | | 468 | lb |
| 6 | Timber wood 2x4x16 | | 126 | Unit |
| 7 | wood 1x12x16 | | 54 | Unit |
| 8 | Plywood 3/4 | | 72 | Unit |
| 9 | nail 3'' | | 162 | lb |
| 10 | bois dur | | 90 | dz |
| 11 | Pipe 4''sch-40 | | 18 | Unit |
| 12 | Pipe 3''sch-41 | | 54 | Unit |
| 13 | Gutters-U | | 36 | Unit |
| 14 | Gutter brackets | | 216 | Unit |
| 15 | drop outlet | | 18 | Unit |
| 16 | slip connector | | 18 | Unit |
| 17 | end cap | | 36 | Unit |
| 18 | bushing 4''x3'' |  | 18 | Unit |
| 19 | Te 4'' |  | 18 | Unit |
| 20 | coude 90x4'' | | 18 | Unit |

1. **Second Category: Aggregates for reservoir**

|  |  |  |  |
| --- | --- | --- | --- |
| Items # | Description Specification / Brand | Quantity | Unit / Measure |
|
| 1 | Backfill | 58.68 | m3 |
| 2 | sand(lavé) | 180 | m3 |
| 3 | Gravel 12/25 | 72 | m3 |
|  | Total: |  |  |

**MATERIALS FOR LATRINES**

1. **Third Category: Materials for latrines**

|  |  |  |  |
| --- | --- | --- | --- |
| Items # | Description Specification / Brand | Quantity | Unit / Measure |
|
| 1 | Concrete blocks # 20 | 7524 | Unit |
| 2 | Cement | 432 | sac |
| 5 | rebar 1/2 | 396 | rebar |
| 6 | rebar 3/8 | 126 | rebar |
| 7 | rebar 1/4 | 576 | rebar |
| 8 | Fil a ligature | 234 | lb |
| 9 | Timber wood 2x4x16 | 72 | Unit |
| 10 | wood 1x12x16 | 54 | Unit |
| 11 | Plywood 3/4 | 18 | Unit |
| 12 | nail 3'' | 72 | lb |
| 13 | bois dur | 18 | dz |
| 14 | Profile 2''x2''x24' | 36 | Unit |
| 15 | roofing sheet 32x 12x3mm rouge | 36 | Unit |
| 16 | peinture a huile gris | 18 | Unit |
| 18 | Self drilling screw 6.3mmX2'' | 540 | Unit |
| 19 | Pipe PVC 40'' | 18 | Unit |
|  | Total: |  |  |

1. **Fourth category: Aggregates for latrines**

|  |  |  |  |
| --- | --- | --- | --- |
| Items # | Description Specification / Brand | Quantity | Unit / Measure |
|
| 3 | sand(lavé) | 72 | m3 |
| 4 | Gravel 12/25 | 18 | m3 |