

Attachment A: Cover Letter

[On Firm's Letterhead]

<Insert date>

We, the undersigned, provide the attached proposal in accordance RFP # _____ dated _____. Our attached proposal is for the total price of USD _____ (figure and in words)

I certify a validity period of ____ days for the prices provided in the attached Detailed Budget & Payment Schedule. Our proposal shall be binding upon us subject to the modifications resulting from any discussions.

Authorized Signature:

[Signature]

Name and Title of Signatory:

Name of Firm:

[Company Seal/Stamp]