



**Fonkoze**  
fondasyon kole zepòl  
*Ann kreye richès pou lavi miyò !*

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## Terms of Reference – Community Research Mirebalais

### Introduction

The Fonkoze family is exploring the possibility of extending its activities in the area of Boyer in the commune of Mirebalais.

To inform its decision on whether this extension is feasible or not, and the extent and the type of activity it could seek to implement in the area, and to identify potential partners, Fonkoze needs more information about the community, its social dynamics and its resources, its needs and the barriers they are facing.

To obtain that information, Fonkoze is looking to hire a consultant or a firm. This document describes the terms of reference.

### Objective

The objective of the consultancy is to obtain information on the social and economic opportunities and challenges of the community in Boyer, commune of Mirebalais.

### Specific results expected from the consultancy

Fonkoze expects to obtain information on the following:

- Social and economic resources, main value chains, value chain stakeholders, their main successes and challenges,
- Social and political stakeholders in the area and evaluation of their relationships, conflicts and alliances,
- Main churches and social organizations in the area and their activities,
- Land ownership in the area and how it is evolving. Trend in land occupancy in the area.
- Analysis of the community: profile of the inhabitants, economic activities, expectations and challenges.
- Identify the main sources of livelihood and communities with high economic potential.
- Ideas for income-generating activities that could be successfully run from a facility that would be built in the area. For this, the consultant should also consider opportunities in the surrounding communes.

These results will be presented in a draft report which will be presented to and discussed with representatives of the Fonkoze Family prior to finalization.

## Methodology

The consultant(s) will obtain this information through secondary documentation (existing grey and published literature, mining of databases and public statistics when available, reports of projects implemented in the area, etc.), interviews with key informers (including the mayor and other local authorities, representatives of Summit, Zanmi Lasante, Zanmi Agrikol and other major economic and social stakeholders in the Mirebalais area), focus groups with community members.

The consultant(s) will submit to Fonkoze data collection tool and methodology used in the implementation of work.

Throughout their interaction with the informers and the population, the consultants will be very careful not to create any expectation nor promise any direct benefit from their collaboration in this survey. The way the consultants present their work to the informants will be discussed with Fonkoze prior to the start of the intervention.

## Profile of the consultants or consultant group

The consultant (group) will have at least 10 years of experience conducting field research in Haiti. In addition, they will demonstrate access to expertise in economic development and agriculture, sociology and community dynamics. The consultant or the firm will provide reference from previous work and a sample of report.

## Estimated budget

This research will take an estimated number of 45 person/days at an average of 350 USD per day, for a total of 15,750 USD. The consultant will present a working plan highlighting the deliverables and timeframe including a detailed budget (lodging, transport, per diem) which will be reimbursed by Fonkoze at the submission of the report??

## Proposal submission

Tenders must include a technical proposal describing the experience of key consultants and/or firm in performing this kind of research, and the methodology the consultants propose to use as well as the proposed timeline. The consultants will also include a detailed financial proposal.

The technical and financial proposals should be submitted no later than August 18, 2023 to the following address: [fkzprocurement@fonkoze.org](mailto:fkzprocurement@fonkoze.org)