

EXPRESSIONS OF INTEREST

RFP N°01 / June 12 / FY23

For Supplier Prequalification for Housing Repair and Modernization Works in the South Region

Publication date: **June 13, 2023**

Submission deadline: **June 23, 23 before 12:00 PM**

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I. Context

Catholic Relief Services - The United States Conference of Catholic Bishops (CRS) is an international nongovernmental organization that supports relief and development work in more than 99 countries around the world. CRS programs help people based on need, regardless of creed, ethnicity, or nationality.

Thus, as part of the project execution of the **Repair and Modernization of Eight Hundred (800)** partially damaged dwellings in the communes of *Camperin, Cavaillon, Corail and Plaisance in the South region*, CRS is looking for a company / firm in the field of construction to undertake this work.

II. Objective of the expression of interest:

This notice of call for expression of interest is for the prequalification of construction company or firm having the status of companies in the field of construction in Haiti to participate in the selection process for the realization of this work.

III. Submission of proposals

The files including all the documents requested, below, must be sent ONLY by e-mail to the e-mail address: **Haiti Procurement (Bids) ht_proc@crs.org**, bearing the email title: “ **EOI HT3916 related to the Proposed Repair and Retrofit of Partially Damaged Shelter** ”.

NO FILE WILL BE RECEIVED IN HARD COPY.

The deadline for submitting pre-qualification files is **June 23, 2023, before 12:00 PM.**

It should be noted that, the shortlisted candidates will be invited to participate in the bidding process once the technical documents are ready no later than July 31, 2023.

IV. Eligibility conditions and file to be provided.

The following potential service providers cannot respond to this request for proposal:

- Natural or legal persons declared bankrupt.
- Legal entities in the process of liquidating their assets.
- Natural or legal persons subject to receivership, unless they can prove that they have been legally authorized to continue their activities.
- Individuals or legal entities under investigation or subject to temporary or permanent exclusion from contracts funded by USAID, UN agencies, the European Union or any bilateral cooperation agency (for example, DFID);
- Any company in arrears with the payment of its taxes and duties.
- Any service provider and its subcontractors associated or involved in any way whatsoever, directly or indirectly, in the design, preparation of the terms of reference and/or other documents used in the context of this call for tenders.
- Any contractor associated with terrorism whose name appears on the list published by the European Union, the United States government and the UN Security Council to identify individuals and organizations considered to be associated with terrorism;

V. Documents to provide

Any construction company or firm wishing to express their interest must provide the CRS with the following documents, otherwise their applications will be rejected.

No.	Piece	Form required
1	Expression of interest letter	Original duly signed
2	Company Profile	
3	Company organizational structure	
4	Extract of registration in the Trade Register (Patent / Discharge) up to date, under penalty of rejection of the file	Copy
5	Up-to-date tax registration certificate	Copy
6	A valid identity document of the first person in charge, under penalty of rejection of the file	Copy
7	Bank Identity Statement (Bank details) for the last six months	Copy
8	Report of the last three years audited	Copy
9	Proof that the company/firm has the necessary financial resources including letter of guarantee or credit.	Copy
10	List of similar services provided over the past five years	List drawn up by the tenderer himself
11	At least one (1) Proof of completion of similar work (Acceptance report, delivery note, certificate of successful completion), under penalty of rejection of the file	Copy
12	Other support parts (List of rolling machines, Work equipment for fields such as engineering, transport, etc.)	List

VI. Clarifications and Amendments

For all communication between Catholic Relief Services (CRS) and the interested Bidder, including requests for clarifications or further information, please contact by email the following email address: ht_cay_procurement@crs.org, the message **should** have for email title: “EOI **HT3916 related to the Proposed Repair and Retrofit of Partially Damaged Shelter**, no later than three (3) days before the deadline for submission of proposals.

VII. Termes and conditions

This is a request for proposal only. The publication of this expression of interest does not create an obligation on the part of CRS to pay any costs incurred by the potential proposers in the preparation of their tender dossier.