

## Request for Quotations (RFQ)

RFQ Number: PSM-OPS-1853

Issuance Date: 06/30/2022

Deadline for Offers: 07/18/2022

Description: Reorganization Air Conditioner conduits and cables on the roof top of a warehouse building

For: Global Health Supply Chain Program – Procurement Supply Management (GHSC-PSM) Project

Funded By: United States Agency for International Development (USAID), Contract No. AID-OAA-I-15-00004; Task Order No. AID-OAA-TO-15-00007, AID-OAA-TO-15-00010; AID-OAA-TO-16-00018

Implemented By: Chemonics Foundation Haiti.

Point of Contact: [PSMHaitiAchat@ghsc-psm.org](mailto:PSMHaitiAchat@ghsc-psm.org)

### \*\*\*\*\* ETHICAL AND BUSINESS CONDUCT REQUIREMENTS \*\*\*\*\*

Chemonics is committed to integrity in procurement, and only selects suppliers based on objective business criteria such as price and technical merit. Chemonics expects suppliers to comply with our Standards of Business Conduct, available at <http://www.chemonics.com/OurStory/OurMissionAndValues/Standards-of-Business-Conduct/Pages/default.aspx>.

Chemonics does not tolerate fraud, collusion among offerors, falsified proposals/bids, bribery, or kickbacks. Any firm or individual violating these standards will be disqualified from this procurement, barred from future procurement opportunities, and may be reported to both USAID and the Office of the Inspector General.

Employees and agents of Chemonics are strictly prohibited from asking for or accepting any money, fee, commission, credit, gift, gratuity, object of value or compensation from current or potential vendors or suppliers in exchange for or as a reward for business. Employees and agents engaging in this conduct are subject to termination and will be reported to USAID and the Office of the Inspector General. In addition, Chemonics will inform USAID and the Office of the Inspector General of any supplier offers of money, fee, commission, credit, gift, gratuity, object of value, or compensation to obtain business.

Offerors responding to this RFQ must include the following as part of the proposal submission:

- Disclose any close, familial, or financial relationships with Chemonics or project staff. For example, if an offeror's cousin is employed by the project, the offeror must state this.
- Disclose any family or financial relationship with other offerors submitting proposals. For example, if the offeror's father owns a company that is submitting another proposal, the offeror must state this.
- Certify that the prices in the offer have been arrived at independently, without any consultation, communication, or agreement with any other offeror or competitor for the purpose of restricting competition.
- Certify that all information in the proposal and all supporting documentation are authentic and accurate.
- Certify understanding and agreement to Chemonics' prohibitions against fraud, bribery and kickbacks.

Please contact Dr. **Florence Duperval Guillaume** at [FDGuillaume@ghsc-psm.org](mailto:FDGuillaume@ghsc-psm.org) with any questions or concerns regarding the above information or to report any potential violations. Potential violations may also be reported directly to Chemonics' Headquarters office at [businessconduct@chemonics.com](mailto:businessconduct@chemonics.com).

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## **Section 1: Instructions to Offerors**

- 1. Introduction:** The purpose of the Global Health Supply Chain - Procurement and Supply Management (GHSC-PSM) single award IDIQ contract is to ensure uninterrupted supplies of health commodities to prevent suffering, save lives, and create a brighter future for families around the world. In support of the President's Emergency Plan for AIDS Relief (PEPFAR) and USAID's population and reproductive health maternal and health programs, we are providing health commodity procurement services and systems strengthening technical assistance that encompass all elements of a comprehensive supply chain. One of the essential elements of this supply chain concerns the storage of health products and equipment. GHSC-PSM has identified a fire risk because of the way the Air conditioning conduits and associated power cables are laid out. To reduce the risk of electrical short circuits and a resulting fire, GHSC-PSM would like to reorganize the Air Conditioning conduits and cables on the roof top of GHSC-PSM's warehouse building. The purpose of this RFQ is to solicit quotations for this service from eligible suppliers/offerors.

Offerors are responsible for ensuring that their offers are received by Chemonics in accordance with the instructions, terms, and conditions described in this RFQ. Failure to adhere with instructions described in this RFQ may lead to disqualification of an offer from consideration.

- 2. Offer Deadline and Protocol:** Offers must be received no later than **4:00PM** local Eastern time on **July 18, 2022**, by email only to [PSMHaitiAchat@ghsc-psm.org](mailto:PSMHaitiAchat@ghsc-psm.org).

Please reference the RFQ number in any response to this RFQ. Offers received after the specified time and date will be considered late and will be considered only at the discretion of Chemonics.

- 3. Questions:** Questions regarding the technical or administrative requirements of this RFQ may be submitted no later than 4:00 PM on **July 14, 2022**, by email to [PSMHaitiAchat@ghsc-psm.org](mailto:PSMHaitiAchat@ghsc-psm.org). Questions must be submitted in writing; phone calls will not be accepted. Questions and requests for clarification—and the responses thereto—that Chemonics believes may be of interest to other offerors will be circulated to all RFQ recipients who have indicated an interest in bidding.

Only the written answers issued by Chemonics will be considered official and carry weight in the RFQ process and subsequent evaluation. Any verbal information received from employees of Chemonics or any other entity should not be considered as an official response to any questions regarding this RFQ. Please include the RFQ number in the subject line of your email.

### **4. Mandatory Bidders Conference and Site Visit**

In order to provide bidders an opportunity to raise questions and learn more about the site and the scope of work described herein, **a mandatory bidders conference and site visit will be held** Airport Industrial Park Fleuriot Warehouse #118 Port-au-Prince, Haiti **on July 11, 2022, at 10:00 AM**

Please confirm attendance via email to [PSMHaitiAchat@ghsc-psm.org](mailto:PSMHaitiAchat@ghsc-psm.org) by **2:00 PM local eastern time. On April 27, 2022**. The RFQ number must be included in the subject line of your email. This confirmation should include the full name and contact information of all participants.

**Chemonics will only accept proposals from those bidders who attend the site visit and bidders conference. In addition, Chemonics will only accept proposals from those offerors whose attended participants included an engineer or other equivalent technical expert.**

Participation in the site visit and bidder's conference are the responsibility of the bidder. Chemonics will not reimburse bidders for any costs associated with attending the site visit and bidder's conference.

Upon receipt of an award, the Offeror waives any claim arising from any errors, inconsistencies or ambiguities, that the Offeror or any person or entity working with or under the Offeror on the contract became aware of, or should have reasonably become aware of, prior to Offeror's submission of its proposal.

Offerors must promptly report any errors, inconsistencies, or ambiguities regarding this RFQ by sending an email to [PSMHaitiAchat@ghsc-psm.org](mailto:PSMHaitiAchat@ghsc-psm.org)

5. **Specifications:** Section 2 contains the technical specifications of the required items. All commodities offered in response to this RFQ must be new and unused. In addition, all electrical commodities must operate on 220V/240V, 50Hz.

Please note that, unless otherwise indicated, stated brand names or models are for illustrative description only. An equivalent substitute, as determined by the specifications, is acceptable.

6. **Environmental Compliance:** The Offeror shall follow the established Environmental Mitigation Measures Plan (EMMP) (provided in Attachment 6) in order to comply with USAID requirements for the GHSC-PSM. The purpose of the EMMP is to implement mitigation measures to avoid identified adverse environmental impacts and climate risks and to monitor the effectiveness of these mitigation measures throughout the construction period. Using the EMMP, the Offerors shall dutifully follow and implement all mitigation measures and monitoring protocols during all phases of construction and the Offerors shall develop a document describing how the firm will address the project's EMMP requirements for this construction effort as provided under Attachment 6. The Offerors shall also maintain the environmental reporting documentation on file and provide a completed Environmental Mitigation and Monitoring Report to Chemonics at the end of the subcontract.

7. **Performance Guarantee: Not required**

8. **Quotations:** Quotations in response to this RFQ must be priced on a fixed-price, all-inclusive basis, including materials, labor, delivery, and all other costs. Bidders must specify the currency used in their quotations/cost proposals (**USD or Haitian gourdes**).

In addition, offerors responding to this RFQ are requested to submit the following:

- Individuals responding to this RFQ are requested to submit a copy of their identification card.
- Organizations responding to this RFQ are requested to submit a copy of their official registration or business license (RCCM) or their Patente, a copy of the national identification card or passport for the key representative.
- Organizations responding to this RFQ are requested to submit the names and contact details for three (3) examples of past performance at a minimum. The admissibility of offers is subject to a positive reference check.
- The offeror should demonstrate that professional staff with extensive experience is available to oversee and carry out the scope of work. The professional staff deemed as Key Personnel shall be fully available throughout the duration of the subcontract and shall not be replaced without prior written consent of Chemonics. The Offeror's Technical Volume should include CVs and professional licensure documentation

9. **Source/Nationality/Manufacture:**

- a) All goods and services offered in response to this RFQ or supplied under any resulting award must meet **USAID Geographic Code 935** in accordance with the United States Code of Federal Regulations (CFR), [22 CFR §228](#). The cooperating country for this RFQ is HAITI. Offerors may not offer or supply any commodities or services that are

manufactured or assembled in, shipped from, transported through, or otherwise involving any of the following countries: Cuba, Iran, North Korea, and Syria.

b) The USG has implemented a blanket prohibition on providing direct government financing to international solar projects that source from suppliers that are the subject of a [withhold release order](#) (Hoshine Silicon Industry), on the Commerce Entity List, or otherwise sanctioned for their use of forced labor. The PRC energy companies that were added to the Commerce Entity List for their ties to forced labor are found below. NOTE: Offerors may not purchase from the listed Suppliers below without advance written approval from Chemonics/ USAID.

- Hoshine Silicon Industry (metallurgical grade silicon and silicon products) - also subject to a WRO
- Xinjiang Daqo New Energy (polysilicon, wafers)
- Xinjiang East Hope Nonferrous Metals (polysilicon, ingots, wafers)
- Xinjiang GCL-New Energy Material (polysilicon, ingots, wafers, cells, modules)
- Xinjiang Production and Construction Corps (state-owned paramilitary organization, electricity supplier)

This does not mean that all PRC-produced solar panels are immediately blocked. Currently, the restriction is just on any panels or products that are directly purchased using USG funds from any of the companies listed above. Should the purchase of any solar panels or components be required Chemonics/USAID prior review and written approval is required.

**10. UEI Number:** Companies or organizations, whether for-profit or non-profit, shall be requested to provide a Unique Entity Identifier (UEI) number if selected to receive an award in response to this RFQ valued greater than or equal to USD\$30,000 (or equivalent in other currency). If the Offeror does not have a UEI number and is unable to obtain one before proposal submission deadline, Offeror shall include a statement noting their intention to register for a UEI number within three days of receiving the award should it be selected as the successful offeror or explaining why registration for a UEI number is not possible. Contact sam.gov to obtain a number. Further guidance on obtaining a UEI number is available from Chemonics upon request. **Failure to obtain a UEI number may result in termination of the contract.**

**11. Taxes and VAT:** The USAID funded project under which this procurement is financed does not permit the financing of any taxes, VAT, tariffs, duties, or other levies imposed by any laws in effect in the Cooperating Country, and, in accordance with the bilateral agreement between the Government of the United States and the Government of Haiti, Chemonics will submit the subsequent subcontract for exemption by the Cooperating Country government.

Therefore, Offerors based in Haiti are requested to submit quotations with any taxes, VAT, tariffs, duties, or other levies imposed by the laws in effect in the Cooperating Country(ies) clearly identified separately from the offered price. Offerors based outside of Haiti are requested to submit quotations without any taxes, VAT, tariffs, customs duties or other levies imposed by the laws in effect in the Cooperating Country of Haiti. If the selected offeror is based out of Haiti and/or product must be shipped to Haiti, guidance will be provided for the appropriate customs clearance of the items.

Any resultant subcontract shall be priced as free and exempt from any taxes, VAT, tariffs, duties, or other levies imposed by the laws in effect in the Cooperating Country(ies). The Subcontractor shall not charge any host country taxes, VAT, tariffs, duties, levies, etc. from which this USAID program is exempt. In the event that any exempt charges are paid by the Subcontractor, they will not be reimbursed to the Subcontractor by Chemonics unless approved in advance in writing by

Chemonics. The Subcontractor shall immediately notify Chemonics if any such exempt taxes are assessed against the Subcontractor or its subcontractors/Subcontractors at any tier.

The Subcontractor is responsible for payment of all applicable taxes, as prescribed under the applicable laws, associated with wages/salaries/compensation for services rendered by individuals employed by the Subcontractor and who are directed to work as required under this Subcontract. The Subcontractor is liable for payment of all applicable taxes associated with revenues (profit), and other such taxes, fees, or dues for which the Subcontractor is normally responsible as a result of operating its business.

## **12. Insurance and Services**

Prior to starting work, the Offeror, shall procure and maintain in force, on all its operations, insurance in accordance with the clause listed below.

The policies of insurance shall be in such form and shall be issued by such company or companies as may be satisfactory to Chemonics. Upon request from Chemonics, the Offeror shall furnish Chemonics with certificates of insurance from the insuring companies which shall specify the effective dates of the policies, the limits of liabilities there under and contain a provision that the said insurance will not be canceled except upon thirty (30) days' notice in writing to Chemonics. The Offeror shall not cancel any policies of insurance required hereunder either before or after completion of the work without written consent of Chemonics.

**DEFENSE BASE ACT (DBA) INSURANCE -Mandatory requirement-the winning offeror must obtain DBA insurance within 5 days of subcontract award. Failure to obtain DBA insurance may result in Chemonics cancelling the subcontract.**

**Offerors may include the cost of DBA insurance in their subcontract as a separate line item.**

**The current DBA rate for construction to be applied for this project is 2.75% from the total basic salary LOE.**

- a) FAR 52.228-3 WORKER'S COMPENSATION INSURANCE (DEFENSE BASE ACT INSURANCE) (Jul 2014) [Updated by AAPD 17-01]- The Offeror shall (a) provide, before commencing performance under this Subcontract, such workers' compensation or security as the Defense Base Act (DBA) (42 U.S.C. 1651, et seq.) requires and (b) continue to maintain it until performance is completed. The Subcontractor shall insert, in all lower-tier subcontracts authorized by Chemonics under the Subcontract to which the Defense Base Act applies, a clause similar to this clause imposing upon those lower-tier subcontractors this requirement to comply with the Defense Base Act. DBA insurance provides critical protection and limits on liability. The Offeror shall provide a proof of DBA insurance coverage to Chemonics upon request. Chemonics will verify coverage for, at least, projects in high-risk environments and where Chemonics may be providing security.
- b) AIDAR 752.228-3 WORKERS' COMPENSATION (DEFENSE BASE ACT) [Updated by AAPD 17-01] As prescribed in AIDAR 728.308, the following supplemental coverage is to be added to the clause specified in FAR 52.228-3.
  - (b)(1) The Offerors agrees to procure DBA insurance pursuant to the terms of the contract between USAID and USAID's DBA insurance carrier unless the Offerors has a DBA self-insurance program approved by the U.S. Department of Labor or has an approved retrospective rating agreement for DBA.
  - (b)(2) If USAID or the Offeror has secured a waiver of DBA coverage (See AIDAR 728.305-70(a)) for Offeror's employees who are not citizens of, residents of, or hired in the United States, the Offeror agrees to provide such employees with worker's compensation benefits as required by the laws of the country

in which the employees are working, or by the laws of the employee's native country, whichever offers greater benefits.

(b)(3) The Offeror further agrees to insert in all lower-tier subcontracts hereunder to which the DBA is applicable a clause similar to this clause, including the sentence, imposing on all lower-tier subcontractors authorized by Chemonics a like requirement to provide overseas workmen's compensation insurance coverage and obtain DBA coverage under the USAID requirements contract.

(b)(4) USAID's DBA insurance carrier. Pursuant to AIDAR 752.228 03 the Offerors shall obtain DBA coverage from USAID's current insurance carrier for such insurance. This insurance carrier as of the effective date of this Subcontract is **Marsh McLennan Agency / formerly known as Rutherford**

**Address is: 5560 Cherokee Avenue, suite 300, Alexandria, VA, 22312**

**Point of contact is Taunya Jones: (T)+ 1 703 813 6504, F: +1 703 354 0370**

**E-Mail : [Taunya.Jones@Marshmma.com](mailto:Taunya.Jones@Marshmma.com)**

**Offeror must apply for coverage directly to Marsh Mc Lenan Agency/ formerly known as Rutherford, the agent for AWAC DBA Insurance.** For instructions on the required application form and submission requirements, please refer to AAPD 17-01. Pursuant to AIDAR 752.228-70, medical evacuation is a separate insurance requirement for overseas performance of USAID funded subcontracts; the Defense Base Act insurance does not provide coverage for medical evacuation. **The costs of DBA insurance are allowable and reimbursable as a direct cost to this Subcontract.**

**13. Eligibility:** By submitting an offer in response to this RFQ, the offeror certifies that it and its principal officers are not debarred, suspended, or otherwise considered ineligible for an award by the U.S. Government. Chemonics will not award a contract to any firm that is debarred, suspended, or considered to be ineligible by the U.S. Government.

**14. Evaluation and Award:** The award will be made to a responsible offeror whose offer follows the RFQ instructions, meets the eligibility requirements, meets, or exceeds the minimum required technical specifications, and is judged to be the best value based on a trade-off approach to be the best value based on application of the following evaluation criteria. The relative importance of each individual criterion is indicated by the number of points below:

- Technical – 40 points: Responsiveness to the Scope of Work and technical requirements.
- Corporate Capabilities: 20 points: Experience of the company relevant to the project Scope of Work?
- Personnel Qualifications – 20 points: Do the proposed team members have necessary experience and capabilities to carry out the Scope of Work?
- Past Performance – 20 points: Offerors must include 3 past performance references of similar work (under contracts or subcontracts) previously implemented as well as contact information for the companies for which such work was completed. Contact information must include at a minimum: name of point of contact who can speak to the offeror's performance, name and address of the company for which the work was performed, and email and phone number of the point of contact.

If there are significant deficiencies regarding responsiveness to the requirements of this RFQ, an offer may be deemed "non-responsive" and thereby disqualified from consideration. Chemonics reserves the right to waive immaterial deficiencies at its discretion.

Best-offer quotations are requested. It is anticipated that award will be made solely on the basis of these original quotations. However, Chemonics reserves the right to conduct any of the following:

- Chemonics may conduct negotiations with and/or request clarifications from any offeror prior to award.
- While preference will be given to offerors who can address the full technical requirements of this RFQ, Chemonics may issue a partial award or split the award among various suppliers, if in the best interest of the GHSC-PSM Project.
- Chemonics may cancel this RFQ at any time.

**15. Protests:** Please note that in submitting a response to this RFQ, the offeror understands that USAID is not a party to this solicitation and the offeror agrees that any protest hereunder must be presented—in writing with full explanations—to Chemonics for consideration, as USAID will not consider protests regarding procurements carried out by implementing partners. Chemonics, at its sole discretion, will make a final decision on the protest for this procurement.

**16. Terms and Conditions:** This is a Request for Quotations only. Issuance of this RFQ does not in any way obligate Chemonics, GHSC-PSM, or USAID to make an award or pay for costs incurred by potential offerors in the preparation and submission of an offer.

This solicitation is subject to Chemonics' standard terms and conditions. Any resultant award will be governed by these terms and conditions; a copy of the full terms and conditions is available upon request. Please note the following terms and conditions will apply:

- (a) Chemonics' standard payment terms are net 30 days after receipt and acceptance of any commodities or deliverables. Payment will only be issued to the entity submitting the offer in response to this RFQ and identified in the resulting award; payment will not be issued to a third party.
- (b) Any award resulting from this RFQ will be firm fixed price, in the form of a purchase order.
- (c) No commodities or services may be supplied that are manufactured or assembled in, shipped from, transported through, or otherwise involving any of the following countries: Cuba, Iran, North Korea, and Syria.
- (d) Any international air or ocean transportation or shipping carried out under any award resulting from this RFQ must take place on U.S.-flag carriers/vessels.
- (e) United States law prohibits transactions with, and the provision of resources and support to, individuals and organizations associated with terrorism. The supplier under any award resulting from this RFQ must ensure compliance with these laws.
- (f) The title to any goods supplied under any award resulting from this RFQ shall pass to Chemonics following delivery and acceptance of the goods by Chemonics. Risk of loss, injury, or destruction of the goods shall be borne by the offeror until title passes to Chemonics.

**17. Federal Funding Accountability and Transparency Act (FFATA) Subaward Reporting Questionnaire and Certifications for Subcontracts and Sub-Task Orders under Indefinite Delivery/Indefinite Quantity Subcontracts with a Value of \$30,000 or More.**

As required under FAR 52.204-10 "Reporting Executive Compensation and First-Tier Subcontract Awards", if the awarded subcontract is of a value of \$30,000 or more, the Subcontractor shall report to Chemonics for input in the Federal Funding Accountability and Transparency Act (FFATA) Subaward Reporting System (FSRS). The questionnaire and certification are included in this RFQ as Attachment 5.



## **Section 2: Statement of Work, Specifications and Technical Requirements, Bill of Quantities, and Drawings**

### **2.A Statement of Work and Technical Requirements**

The GHSC-PSM project wants to move towards the contract signing process to reorganize the air Conditioning conduits and wires, Electric PVC and Wire lay on the roof top of the administrative building inside the warehouse with following dimension: 19.90x8.43.

The scope of this SOW includes the procurement of necessary materials, installation of cable support infrastructure such as wire cable managers for Air Conditioning conduits and pipes, extension of AC conduits, and running of EMT pipes to fulfill work's reorganization requirement. A firm or consultant with the necessary qualification in this field is therefore sought to offer this service according to the guidelines dictated by this reference document.

#### **Pre-Installation pathway**

1. Verify general routing and coordinate locations with authorized people before installation.
2. The Contractor shall check pathways, raceways, and other elements for compliance with space allocations, installation tolerances, debris, hazards to cable and AC conduits installation, and other conditions affecting installation prior to installation.

#### **A - EMT pipes; wire-mold and cables re-installation**

1. Pump down the AC system of the warehouse office.
2. Provide electric wire-mold and put all AC conduits and AC feeders in electrical wire-mold for safety and aesthetic purpose. See below methodology for wire-mold installation, see floor plan and drawings in annex.
3. Extend all AC conducts of the rooftop that are too short to be put in the wire manager and put them after extension in the wire mold.
4. Extend cables connecting condensing Units to the AC evaporators of the warehouse where those cables are too short to facilitate wire-mold mounting.
5. Provide EMT conduits, curves, EMT adaptors and electrical clamps to replace all PVC electric found on the roof top.
6. Rerun all electric cables inside EMT pipes for safety and aseptic purpose.
7. The number of EMT conduits and accessories required are in the annex.
8. Identify properly all AC breakers and AC cables in the AC load center with wire tape.
9. Replace external AC load center, 220v, 2 poles, 24 circuits by an outdoor load center 220v, 2 poles, 24 circuits. AC Breakers found on the existing load center will remain.
10. Refill office's AC with refrigerant gas: R-22/R-410 and pump up the office's AC system.

#### **B - Methodology of conduits installation**

Install conduits in a neat and concealed manner except where some special accommodation is required based on situation on the field. Mount conduits directly to warehouse building structure and rooftop of the office with clamps where possible. Secure clamps with cadmium plated screws and machine screws into metal or insert them preset. Group and rack multiple AC conduits run into the roof top to wire cable management placed at 50 cm apart minimum. Route exposed conduits

parallel or perpendicular to walls and or roof top. Surface Plan and drawings of the roof top of the building can be seen in annex.

### C - Cutting and Repairing:

The Electrical Contractor shall do all cutting necessary for the proper installation of the wire cable management and EMT pipes, repair any damage done by himself or his staff, and coordinate his work with that of others team eventually. Electrical Contractor shall be responsible for all sleeves and openings. All openings around conduits in sleeves shall be sealed after work.

### D - Test, adjusting and compliance

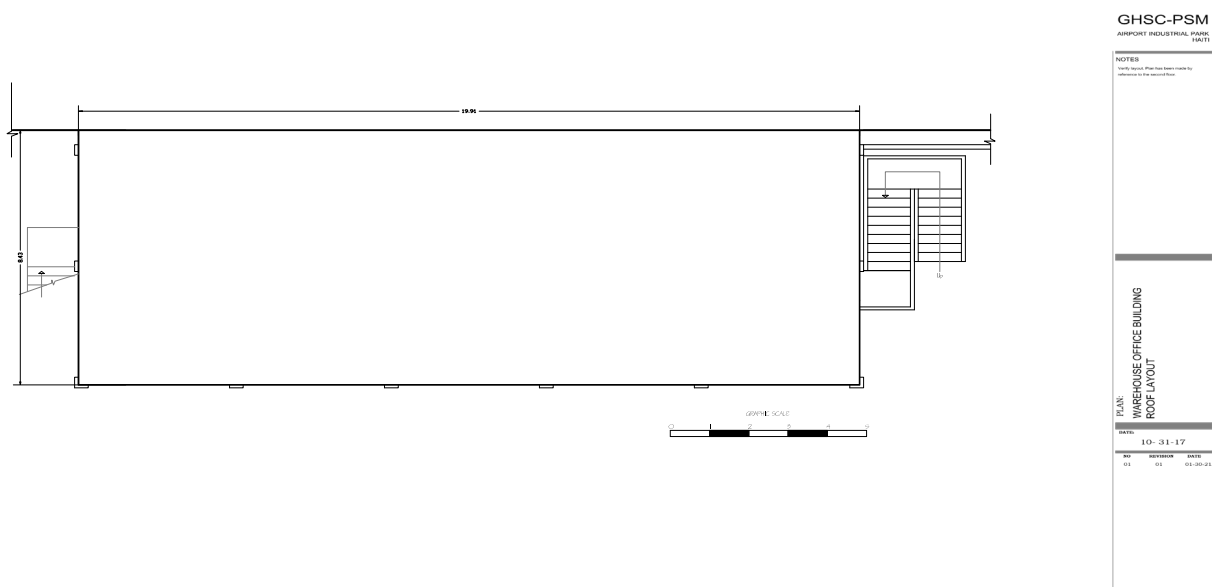
- After reorganization work is completed, all AC circuits, conduits and electrical circuits of the building shall be tested for all controls and defects.
- Any defects appearing shall be remedied before any apparatus is back to operative mode.
- Tests, both electrical and physical, shall be made of the equipment and installation work comprising the new conduits and/or wires
- After the entire installation has been completed, all necessary adjustments shall be made to ensure aesthetic design on the roof top of the building.
- All AC wires and conduit interconnection shall be compliant to international standards: ANSI certified, CSA and UL Listed

### 5 - Work Guarantee

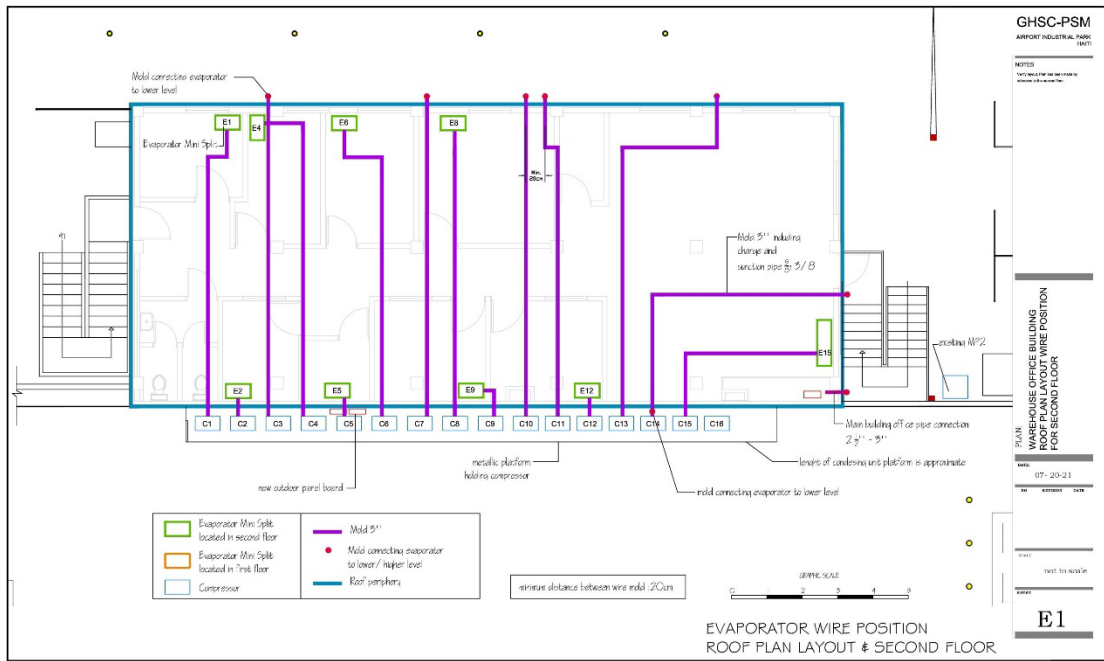
Reorganization on roof top floor work must offer a guarantee of at least one year from the date of completion.

## Annex

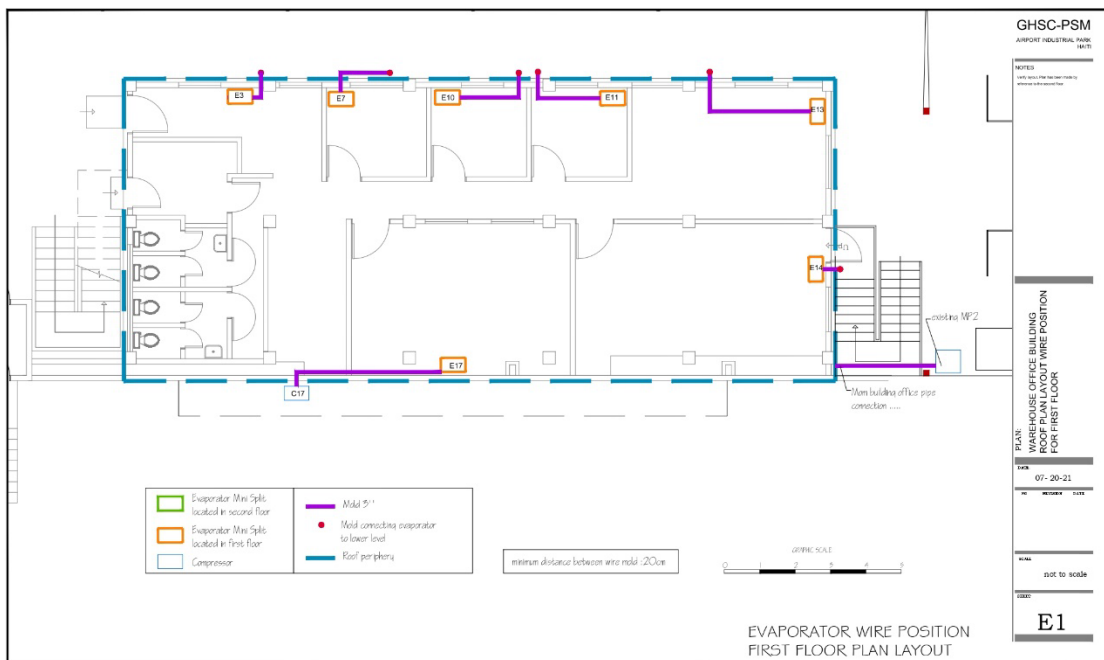
### Roof top layout



## Layout of Compressors and Evaporator Wire position Second Floor



## Layout of Compressors and Evaporators Wire position First Floor



## **2.B Bill of Quantities**

The table below contains the Bill of Quantities of the commodities/services. Offerors are requested to provide quotations containing the information below on official letterhead or official quotation format. In the event this is not possible; offerors may complete this Section 2B and submit a signed/stamped version to Chemonics.

### **Bill of Quantity for electrical Work on the rooftop warehouse building**

Number	Name of the Items	Quantity	Unit	Rate	Per	Amount
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1	3" plastic Wire cable management Installation equipment	60	m		m	
2	3" joint cover for plastic wire cable management	120	1		unit	
3	3" connection for wire cable management	10	1		unit	
4	Cable management screw	7	dozen		dozen	

### **Extension and connection of AC Conduits and drain**

5	Pipes Rolls 5/8 with insulation	5	1		unit	
6	Pipes Rolls 3/8 with insulation	5	1		unit	
7	Pipe insulation bars 5/8	30	1		unit	
8	Pipe insulation bars 3/8	30	1		unit	
9	Curves 5/8 for conduits 5/8	30	1		Unit	
10	Curves 3/8 for conduits 3/8	30	1		Unit	
11	Condenser-Evaporator cables connections	100	ft		ft	

12	Refrigerant R-22	2	bottle		bottle	
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**Pipes and Panel Installation**

14	EMT PIPES 1'¼	20	1		Unit	
15	EMT Adaptor 1'¼	20	1		Unit	
16	Unitrust bar 1' ¼	20	1		Unit	
17	Curve unitrust 45°	10	1		Unit	
18	Outdoor electric panel breakers 220v.  2 poles ;40 Circuits	1	1		Unit	
Total Cost						

### **Section 3: Attachments**

#### **Attachment 1: Offer Checklist**

To assist offerors in preparation of proposals, the following checklist summarizes the documentation to include an offer in response to this RFQ. **This checklist should be submitted with offeror's proposal.**

- Offer Checklist - Attachment 1
- Offer Cover Letter- Attachment 2
- Required Representations and Certifications-Attachment 3
  - 3.1 Certification of Compliance
  - 3.2 Certificate of Independent Price Determination
- UEI NUMBER-Attachment 4
- FFATA Questionnaire -Attachment 5
- Summary of the offeror's approach to implementing the EMMP- Attachment 6
- Bid/performance bond in the amount of: \$.....for 28 days after expiration of bid validity (if applicable) -Attachment 7 (N/A)
- Official quotation, Tender Documents (see Section 2 for example format)-Attachment 8
- Legal Documents, (See 8. Quotations, above):
  - Copy of offeror's registration or their Patente
  - Copy of the national identification card or passport for the key representative.

**Attachment 2: Offer Cover Letter**

*The following cover letter must be placed on letterhead and completed/signed/stamped by a representative authorized to sign on behalf of the offeror:*

To: Chemonics Foundation Haiti  
GHSC-PSM  
Airport Industrial Park, Fleuriot Warehouse # 118

Reference: RFQ No. 1853

To Whom It May Concern:

We, the undersigned, hereby provide the attached offer to perform all work required to complete the activities and requirements as described in the above-referenced RFQ. Please find our offer attached.

We hereby acknowledge and agree to all terms, conditions, special provisions, and instructions included in the above-referenced RFQ. We further certify that the below-named firm—as well as the firm’s principal officers and all commodities and services offered in response to this RFQ—are eligible to participate in this procurement under the terms of this solicitation and under USAID regulations.

Furthermore, we hereby certify that, to the best of our knowledge and belief:

- We have no close, familial, or financial relationships with any Chemonics or GHSC-PSM staff members;
- We have no close, familial, or financial relationships with any other offerors submitting proposals in response to the above-referenced RFQ; and
- The prices in our offer have been arrived at independently, without any consultation, communication, or agreement with any other offeror or competitor for the purpose of restricting competition.
- All information in our proposal and all supporting documentation is authentic and accurate.
- We understand and agree to Chemonics’ prohibitions against fraud, bribery, and kickbacks.

We hereby certify that the enclosed representations, certifications, and other statements are accurate, current, and complete.

Authorized Signature: \_\_\_\_\_  
Name and Title of Signatory: \_\_\_\_\_  
Date: \_\_\_\_\_  
Company Name: \_\_\_\_\_  
Company Address: \_\_\_\_\_  
Company Telephone and Website: \_\_\_\_\_  
Company Registration or Taxpayer ID Number: \_\_\_\_\_  
Does the company have an active bank account (Yes/No)? \_\_\_\_\_  
Official name associated with bank account (for payment): \_\_\_\_\_

## **Attachment 3: Required Representations and Certifications**

### **3.1 Certification of Compliance**

\_\_\_\_\_ **[insert name of company]** (hereinafter called the "offeror")

The Offeror hereby certifies the following:

#### **1. Authorized Negotiators**

The **[insert name of company]** proposal in response to **[insert RFQ number]** may be discussed with any of the following individuals. These individuals are authorized to represent **[insert name of company]** in negotiation of this offer in response to **[insert RFQ number]**.

#### **List Names of Authorized signatories**

These individuals can be reached at **[insert name of company]** office:

**Address**

**Telephone/Fax**

**Email address**

#### **2. Adequate Financial Resources**

**[insert name of company]** has adequate financial resources to manage any subcontract resulting from this offer.

#### **3. Ability to Comply**

**[insert name of company]** is able to comply with the technical requirements in Section 2, the proposed delivery of performance schedule having taken into consideration all existing business commitments, commercial as well as governmental.

#### **4. Record of Performance, Integrity, and Business Ethics**

**[insert name of company]**'s record of integrity is outstanding. **[insert name of company]** has no allegations of lack of integrity or of questionable business ethics. Our integrity can be confirmed by our references in our Past Performance References, contained in the Technical Volume.

#### **5. Organization, Experience, Accounting and Operational Controls, and Technical Skills**

(Offeror should explain which department will be managing the contract, type of accounting and control procedure they have to accommodate the subcontract type.)

#### **6. Equipment and Facilities**

(Offeror should state they have necessary facilities and equipment to carry out the subcontract.)

#### **7. Eligibility to Receive Award**

(Offeror should state that they are qualified and eligible to receive an award under applicable laws and regulation and if they have performed work of similar nature under similar mechanisms for USAID. They should provide their UEI number here as well, if applicable.)

#### **8. Commodity Procurement**

As applicable to this RFQ.

#### **9. Cognizant Government Audit Agency**

(Offeror should provide name, address, phone of their auditors, and whether it is DCAA or independent CPA, if applicable)

#### **10. Acceptability of Terms and Conditions**

The offeror has reviewed the solicitation document and attachments and agrees to the terms and conditions set forth therein.



**11. Organization of Firm**

(Offeror should explain how their firm is organized – for example regionally or by technical practice)

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Name and title of authorized representative

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**3.2 Certificate of Independent Price Determination, per FAR 52.203-2 (APR 1985)**

\_\_\_\_\_ [insert name of company] \_\_\_\_\_ (hereinafter called the "offeror")

(a) The offeror certifies that—

(1) The prices in this offer have been arrived at independently, without, for the purpose of restricting competition, any consultation, communication, or agreement with any other offeror or competitor relating to—

- (i) Those prices;
- (ii) The intention to submit an offer; or
- (iii) The methods or factors used to calculate the prices offered.

(2) The prices in this offer have not been and will not be knowingly disclosed by the offeror, directly or indirectly, to any other offeror or competitor before bid opening (in the case of a sealed bid solicitation) or contract award (in the case of a negotiated solicitation) unless otherwise required by law; and

(3) No attempt has been made or will be made by the offeror to induce any other concern to submit or not to submit an offer for the purpose of restricting competition.

(b) Each signature on the offer is considered to be a certification by the signatory that the signatory—

(1) Is the person in the offeror's organization responsible for determining the prices being offered in this bid or proposal, and that the signatory has not participated and will not participate in any action contrary to paragraphs (a)(1) through (a)(3) of this provision; or

(2)

(i) Has been authorized, in writing, to act as agent for the following principals in certifying that those principals have not participated, and will not participate in any action contrary to paragraphs (a)(1) through (a)(3) of this provision \_\_\_\_\_ [insert full name of person(s) in the offeror's organization responsible for determining the prices offered in this bid or proposal, and the title of his or her position in the offeror's organization];

(ii) As an authorized agent, does certify that the principals named in subdivision (b)(2)(i) of this provision have not participated, and will not participate, in any action contrary to paragraphs (a)(1) through (a)(3) of this provision; and

(iii) As an agent, has not personally participated, and will not participate, in any action contrary to paragraphs (a)(1) through (a)(3) of this provision.

(c) If the offeror deletes or modifies paragraph (a)(2) of this provision, the offeror must furnish with its offer a signed statement setting forth in detail the circumstances of the disclosure.

\_\_\_\_\_ [insert name of company]

(Offeror)

BY (Signature) \_\_\_\_\_ TITLE \_\_\_\_\_

TYPED NAME \_\_\_\_\_ DATE \_\_\_\_\_

**Attachment 4: UEI Number**

Companies or organizations, whether for-profit or non-profit, shall be requested to provide a Unique Entity Identifier (UEI) number if selected to receive an award in response to this RFQ valued greater than or equal to USD\$30,000 (or equivalent in other currency). If the Offeror does not have a UEI number and is unable to obtain one before proposal submission deadline, Offeror shall include a statement noting their intention to register for a UEI number should it be selected as the successful offeror or explaining why registration for a UEI number is not possible. Contact sam.gov to obtain a number. Further guidance on obtaining a UEI number is available from Chemonics upon request.

**Company has UEI number:**           **YES**                   **NO**

Signature of Authorized Person: \_\_\_\_\_

Date: \_\_\_\_\_

If no, Offeror must provide a statement noting intention to register for a UEI number within 3 days of being selected as the successful offeror or explain why registration for a UEI number is not possible. Failure to obtain a UEI number may result in termination of the award.

**Attachment 5: Federal Funding Accountability and Transparency Act (FFATA) Subaward Reporting Questionnaire and Certification**

In accordance with the Federal Funding Accountability and Transparency Act (FFATA), the information in this form is required to be reported by prime contractors through FAR 52.204-10 "Reporting Executive Compensation and First-Tier Subcontract Awards" for subawards valued at \$30,000 and greater in the FFATA Subcontract Reporting System (FSRS.gov). **As required by FAR 52.204-10 Reporting Executive Compensation and First-Tier Subcontract Awards, complete this questionnaire and certification as part of the Subcontract or Sub-Task Order with a value of \$30,000 or more. Please review the Subcontractor Data included herein for accuracy and note any adjustments necessary. The Subcontractor is exempted from the FSRS.gov reporting in the case of a positive response to Section A.**

**Prime Contract**

**United States Agency for International Development (USAID),  
AID-OAA-I-15-00004; Task Oder No. AID-OAA-TO-15-00007, AID-OAA-TO-15-000010; AID-OAA-TO-16-00018**

**Subcontractor Data**

**Insert Subcontractor Name:**

**Insert Subcontractor AddressLine1**

**Insert Subcontractor AddressLine2**

**Insert Subcontractor City, Insert Subcontractor State in USA, or Province/Other**

**Insert Subcontractor Zipcode or PostalCode Insert Subcontractor Country**

**Subcontract Number: INSERT SUBCONTRACT NUMBER**

**Start Date: INSERT SUBCONTRACT START DATE**

**Subcontract Value: INSERT SUBCONTRACT VALUE**

A. In the previous tax year, was your company's gross income from all sources **under** \$300,000?

Yes  No

**If the Subcontractor reports a positive response to this Section, the Subcontractor is exempted from the FSRS.gov reporting.**

B. If "No", please provide the below information and answer the remaining questions.

**(i) Subcontractor UEI Number: Insert UEI on record**

(ii) In your business or organization's preceding completed fiscal year, did your business or organization (the legal entity to which the UEI number belongs) receive (1) 80 percent or more of its annual gross revenues in U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements; and (2) \$25,000,000 or more in annual gross revenues from U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements?:

Yes  No

(iii) Does the public have access to information about the compensation of the executives in your business or organization (the legal entity to which the UEI number it provided belongs) through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986?:

Yes  No

(iv) Does your business or organization maintain a record in the System for Award Management ([www.SAM.gov](http://www.SAM.gov))?

Yes  No

(v) If you have indicated “Yes” for paragraph (ii) **and** “No” for paragraph (iii) and (iv) above, provide the names and total compensation\* of your five most highly compensated executives\*\* for the preceding completed fiscal year.

1. Name: \_\_\_\_\_  
Amount: \_\_\_\_\_

2. Name: \_\_\_\_\_  
Amount: \_\_\_\_\_

3. Name: \_\_\_\_\_  
Amount: \_\_\_\_\_

4. Name: \_\_\_\_\_  
Amount: \_\_\_\_\_

5. Name: \_\_\_\_\_  
Amount: \_\_\_\_\_

By signature below, I hereby certify that the information provided above is true and accurate as of the date of execution of this document, and I further understand that annual certification is required for information provided in paragraph (v) above.

\_\_\_\_\_  
Signature and Title (required)

\_\_\_\_\_  
Date

\*“Total compensation” means the cash and noncash dollar value earned by the executive during the Subcontractor’s preceding fiscal year and includes the following (for more information see 17 CFR 229.402(c)(2)):

(1) *Salary and bonus.*

(2) *Awards of stock, stock options, and stock appreciation rights.* Use the dollar amount recognized for financial statement reporting purposes with respect to the fiscal year in accordance with the Financial Accounting Standards Board’s Accounting Standards Codification (FASB ASC) 718, Compensation-Stock Compensation.

(3) *Earnings for services under non-equity incentive plans.* This does not include group life, health, hospitalization or medical reimbursement plans that do not discriminate in favor of executives, and are available generally to all salaried employees.

(4) *Change in pension value.* This is the change in present value of defined benefit and actuarial pension plans.

(5) *Above-market earnings on deferred compensation which is not tax-qualified.*

(6) Other compensation, if the aggregate value of all such other compensation (*e.g.*, severance, termination payments, value of life insurance paid on behalf of the employee, perquisites or property) for the executive exceeds \$10,000.

\*\*“Executive” means officers, managing partners, or any other employees in management positions.

**Attachment 6: Summary of Offeror's Approach to Ensuring Environmental Compliance and Implementing Environmental Mitigation and Monitoring Plan (EMMP)**

Will be provided

**Attachment 7: Example Bank Guarantee for Performance Security- (N/A)**

To: Chemonics International Inc. [if project is registered as a local entity, enter local entity name]  
USAID/ [enter project name]  
[enter project address]

REF: Subcontract No. [enter subcontract number]

Whereas [enter name of subcontractor], [enter subcontractor address] (hereinafter called “the Subcontractor”) has undertaken, in pursuance of Subcontract No. [enter subcontract number] dated [enter date subcontract was signed] to execute [enter subcontract number], for [enter title of RFP] (hereinafter called “the Subcontract”);

And whereas it has been stipulated by you in the said Subcontract that the Subcontractor shall furnish you with a Bank Guarantee by a recognized bank for the sum specified therein as security for compliance with his obligations in accordance with the Subcontract;

And whereas we have agreed to give the Subcontractor such a Bank Guarantee;

Now therefore we hereby affirm that we are the Guarantor and responsible to you, on behalf of the Subcontractor, up to a total of [enter amount of Guarantee] [enter amount in words], such sum being payable in the types and proportions of currencies in which the Subcontract Price is payable, and we undertake to pay you, upon your first written demand and without cavil or argument, any sum or sums within the limits of [enter amount of Guarantee] as aforesaid without your needing to prove or to show grounds or reasons for your demand for the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the Subcontractor before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the Subcontract or of the Works to be performed there under or of any of the Subcontract documents which may be made between you and the Subcontractor shall in any way release us from any liability under this Guarantee, and we hereby waive notice of any such change, addition, or modification.

This Guarantee shall be valid until a date 28 days from the date of issue of the Certificate of Substantial Completion.

Signature and seal of the Guarantor \_\_\_\_\_

Name of Bank \_\_\_\_\_

**Attachment 8: Tender Documents (see Section 1.8. Quotations above)**

- Copy of offeror's registration or their Patente
- Copy of the national identification card or passport for the key representative.