



REQUEST FOR QUOTATIONS (RFQ)

RFQ Number: PSM-OPS-1651

Issuance Date: March 5, 2021

Deadline for Quotes: March 26, 2021

Description: Regular Maintenance for condensing units (RTUs Industrial)

For: Global Health Supply Chain Program (GHSC) – Procurement and Supply Management (PSM) in Haiti

Funded By: United States Agency for International Development (USAID), Contract No. No. AID-OAA-I-15-00004; Task Order No. AID-OAA-TO-15-00007; AID-OAA-TO-15-00010, and AID-OAA-TO-16-00018

Implemented By: Chemonics Foundation Haiti

Point of Contact: PSMHaiticontract@ghsc-psm.org.

***** ETHICAL AND BUSINESS CONDUCT REQUIREMENTS *****

Chemonics is committed to integrity in procurement, and only selects suppliers based on objective business criteria such as price and technical merit. Chemonics expects suppliers to comply with our Standards of Business Conduct, available at <http://www.chemonics.com/OurStory/OurMissionAndValues/Standards-of-Business-Conduct/Pages/default.aspx>.

Chemonics does not tolerate fraud, collusion among offerors, falsified proposals/bids, bribery, or kickbacks. Any firm or individual violating these standards will be disqualified from this procurement, barred from future procurement opportunities, and may be reported to both USAID and the Office of the Inspector General.

Employees and agents of Chemonics are strictly prohibited from asking for or accepting any money, fee, commission, credit, gift, gratuity, object of value or compensation from current or potential vendors or suppliers in exchange for or as a reward for business. Employees and agents engaging in this conduct are subject to termination and will be reported to USAID and the Office of the Inspector General. In addition, Chemonics will inform USAID and the Office of the Inspector General of any supplier offers of money, fee, commission, credit, gift, gratuity, object of value, or compensation to obtain business.

Offerors responding to this RFQ must include the following as part of the proposal submission:

- Disclose any close, familial, or financial relationships with Chemonics or project staff. For example, if an offeror's cousin is employed by the project, the offeror must state this.
- Disclose any family or financial relationship with other offerors submitting proposals. For example, if the offeror's father owns a company that is submitting another proposal, the offeror must state this.
- Certify that the prices in the offer have been arrived at independently, without any consultation, communication, or agreement with any other offeror or competitor for the purpose of restricting competition.
- Certify that all information in the proposal and all supporting documentation are authentic and accurate.
- Certify understanding and agreement to Chemonics' prohibitions against fraud, bribery and kickbacks.

Please contact **Florence Duperval Guillaume** with any questions or concerns regarding the above information or to report any potential violations. Potential violations may also be reported directly to Chemonics' Washington office through the contact information listed on the website found at the hyperlink above.

Section 1: Instructions to Offerors

- 1.** Introduction: The purpose of the Global Health Supply Chain - Procurement and Supply Management (GHSC-PSM) single award IDIQ contract implemented by Chemonics is to ensure uninterrupted supplies of health commodities to prevent suffering, save lives, and create a brighter future for families around the world. In support of the President's Emergency Plan for AIDS Relief (PEPFAR) and USAID's population and reproductive health, maternal and health programs in Haiti, we are providing health commodity procurement services and systems strengthening technical assistance that encompass all elements of a comprehensive supply chain. As part of project activities, the GHSC-PSM project in Haiti requires the regular maintenance for 3 condensing units of the project's warehouse.

The purpose of this RFQ is to solicit quotations for maintenance services for three new Carrier 50A4F035 condensing units being installed outside of the warehouse of the project. This service will entail the maintenance of the units as such and their derived elements within the framework of the future agreement with the contractor which will be in force.

Offerors are responsible for ensuring that their offers are received by Chemonics in accordance with the instructions, terms, and conditions described in this RFQ. Failure to adhere with instructions described in this RFQ may lead to disqualification of an offer from consideration.

Offer Deadline and Protocol: Offers must be received no later than 4:00 PM local Haiti time on March 26, 2021 by email or by hard copy delivery to the GHSC-PSM office. Any emailed offers must be emailed to PSMHaiticontract@ghsc-psm.org. Any hard copy deliveries must be stamped and signed by the offeror's authorized representative and delivered to the GHSC-PSM Office located at Airport Industrial Park Fleuriot, Warehouse #118.

Please refer to the RFQ number in any response to this RFQ. Offers received after the specified time and date will be considered late and will be considered only at the discretion of Chemonics.

- 2. Questions:** Questions regarding the technical or administrative requirements of this RFQ may be submitted no later than 4:00 pm local Eastern time on March 12, 2021 by email to PSMHaiticontract@ghsc-psm.org. Questions must be submitted in writing; phone calls will not be accepted. Questions and requests for clarification—and the responses thereto—that Chemonics believes may be of interest to other offerors will be circulated to all RFQ recipients who have indicated an interest in bidding.

Only the written answers issued by Chemonics will be considered official and carry weight in the RFQ process and subsequent evaluation. Any verbal information received from employees of Chemonics or any other entity should not be considered as an official response to any questions regarding this RFQ.

- 3. Scope of Work:** Section 3 contains the Scope of Work for the required services.

- 4. Quotations:** Quotations in response to this RFQ must be priced on a fixed-price, all-inclusive basis. Prices must be presented in USD. Prices must be inclusive of all costs (including worker's compensation insurance mandated by U.S. Defense Base Act (DBA insurance). Offers must remain valid for not less than ninety (90) calendar days after the offer deadline. Offerors are

requested to provide quotations on their official quotation format or letterhead; in the event this is not possible, offerors may complete the table in Section 3.

In addition, offerors responding to this RFQ are requested to submit the following:

- Organizations responding to this RFQ are requested to submit a copy of their official registration or business license.
- Individuals responding to this RFQ are requested to submit a copy of their identification card.
- Company/individual' profile or 1-2 pages introduction to company/individual's areas of expertise and practice, and description of the team and main clients
- A minimum of three (3) references (with name and contact information) indicating the relevant services carried out in the last three (3) years that best illustrate organization/individual's qualifications and past performance. Independent verification of the references may be carried out. Chemonics reserves the right to obtain past performance information from sources other than those identified by the offeror.
- Narrative description of past performance for similar services.
- The CVs of personnel who will carry out the scope of work with references of previous similar services (See Section 1.5 for more details).

The price quotation be submitted separately from above documents. All other parts of this quotation must not make reference to pricing data in order that the technical evaluation may be made strictly on the basis of technical merit.

5. Delivery: As part of its response to this RFQ, each offeror is expected to provide an estimate (in calendar days) of the services delivery timeframe for each month. The delivery estimate presented in an offer in response to this RFQ must be upheld in the performance of any resulting contract.

6. Source/Nationality/Manufacture: All services offered in response to this RFQ or supplied under any resulting award must meet USAID Geographic Code 935 in accordance with the United States Code of Federal Regulations (CFR), 22 CFR §228. The cooperating country for this RFQ is Haiti.

Offerors may not offer or supply services or any commodities that are manufactured or assembled in, shipped from, transported through, or otherwise involving any of the following countries: Cuba, Iran, North Korea, Syria.

7. Taxes - Free and Exempt: The USAID-funded project under which this procurement is financed does not permit the financing of any taxes, TCA, tariffs, duties, or other levies imposed by any laws in effect in the Cooperating Country, and in accordance with the bilateral agreement between the Government of the United States and the Government of Haiti, Chemonics will submit the subsequent subcontract for exemption by the Cooperating Country government.

Therefore, Offerors are requested to submit quotations with any taxes, TCA, tariffs, duties, or other levies imposed by the laws in effect in the Cooperating Country(ies) clearly identified separately from the offered price.

Any resultant subcontract shall be priced as free and exempt from any taxes, TCA, tariffs, duties, or other levies imposed by the laws in effect in the Cooperating Country(ies). The Offeror shall

not charge any host country taxes, TCA, tariffs, duties, levies, etc. from which this USAID program is exempt. In the event that any exempt charges are paid by the Subcontractor, they will not be reimbursed to the Subcontractor by Chemonics unless approved in advance in writing by Chemonics. The Subcontractor shall immediately notify Chemonics if any such exempt taxes are assessed against the Subcontractor or its subcontractors/Subcontractors at any tier.

Under any resultant subcontract, the Subcontractor shall be responsible for payment of all applicable taxes, as prescribed under the applicable laws, associated with wages/salaries/compensation for services rendered by individuals employed by the Subcontractor and who are directed to work as required under this Subcontract. The Subcontractor is liable for payment of all applicable taxes associated with revenues (profit), and other such taxes, fees, or dues for which the Subcontractor is normally responsible as a result of operating its business

- 8. DUNS Number:** Companies or organizations, whether for-profit or non-profit, shall be requested to provide a Data Universal Numbering System (DUNS) number if selected to receive an award in response to this RFQ valued greater than or equal to USD\$30,000 (or equivalent in other currency). If the Offeror does not have a DUNS number and is unable to obtain one before the submission deadline, Offeror shall include a statement noting their intention to register for a DUNS number should it be selected as the successful offeror or explaining why registration for a DUNS number is not possible. Contact Dun & Bradstreet through this webform to obtain a number: <https://fedgov.dnb.com/webform>. Further guidance on obtaining a DUNS number is available from Chemonics upon request.
- 9. Eligibility:** By submitting an offer in response to this RFQ, the offeror certifies that it and its principal officers are not debarred, suspended, or otherwise considered ineligible for an award by the U.S. Government. Chemonics will not award a contract to any firm that is debarred, suspended, or considered to be ineligible by the U.S. Government.
- 10. Evaluation and Basis for Award:** An award will be made to the offeror(s) whose offers(s) is determined to be responsive to this solicitation document, meets the eligibility criteria stated in this RFQ, meets the technical, management/personnel, and corporate capability requirements, and is determined to represent the best value to Chemonics. Best value will be decided using a tradeoff process.

This RFQ will use the tradeoff process to determine best value for money. That means that each offer will be evaluated and scored against the evaluation criteria and evaluation stated in the SOW. Cost proposals are not assigned points as part of the Technical evaluation, but for overall evaluation purposes of this RFP, technical evaluation factors other than cost, when combined, are considered significantly more important than cost factors. If technical scores are determined to be equal or nearly equal, cost will become the determining factor.

- 11. Trade-off approach:** The award will be made to a responsible offeror whose offer follows the RFQ instructions, meets or exceeds the minimum required technical specifications, is judged to be the best value based on lowest-price (lowest-priced, technically-acceptable approach). As timeline is important for the successful completion of this project, additional consideration will be given to offers that meet the minimum required technical specifications and provide the shortest delivery timeline.

Please note that if there are significant deficiencies regarding responsiveness to the requirements of this RFQ, an offer may be deemed “non-responsive” and thereby disqualified from consideration. Chemonics reserves the right to waive immaterial deficiencies at its discretion.

Best-offer quotations are requested. It is anticipated that award will be made solely on the basis of these original quotations. However, Chemonics reserves the right to conduct any of the following:

- Chemonics may conduct negotiations with and/or request clarifications from any offeror prior to award.
- While preference will be given to offerors who can address the full technical requirements of this RFQ, Chemonics may issue a partial award or split the award among various suppliers, if in the best interest of the GHSC-PSM Project.
- Chemonics may cancel this RFQ at any time.

Please note that in submitting a response to this RFQ, the offeror understands that USAID is not a party to this solicitation and the offeror agrees that any protest hereunder must be presented—in writing with full explanations—to the Chemonics/GHSC-PSM Project for consideration, as USAID will not consider protests regarding procurements carried out by implementing partners. Chemonics, at its sole discretion, will make a final decision on the protest for this procurement.

The relative importance of each individual criterion is indicated by the number of points below:

- **Technical Know How– 20 points:** Chemonics will assess whether the proposal explains, understands and responds to the objectives of the project as stated in the Scope of Work.
- **Approach and Methodology – 20 points:** Chemonics will assess whether the proposed program approach and detailed activities and suggested timeline fulfill the requirements of executing the Scope of Work effectively and efficiently?
- **Corporate Capabilities: 20 points:** Chemonics will evaluate whether is the company experience relevant to the project Scope of Work?
- **Personnel Qualifications – 20 points:** Chemonics will evaluate the curriculum vitae (CV) of the proposed technician who will lead the service and evaluate if the offer has the experience and capabilities carry out the Scope of Work?
- **Past Performance – 20 points:** Offerors must include 3 past performance references of similar work (under contracts or subcontracts) previously implemented as well as contact information for the companies for which such work was completed. Contact information must include at a minimum: name of point of contact who can speak to the offeror’s performance, name and address of the company for which the work was performed, and email and phone number of the point of contact. Chemonics will assess the past performance of the Offerors by contacting three references who may indicate the Offeror's past performance for projects of similar size and scope.

Method to score the technical and the financial offers:

Offers will be ranked according to their technical Note (TN) and financial Note (FN) as follows:
The weights assigned to the Technical offers (T) and the Financial Proposal (F) respectively are:
Technical offer = 0.70 percentage of the global point, and
Financial offer = 0.30 percentage of the global point.

The Financial offer with the lowest evaluated price (LP) will be awarded the maximum financial score representing 30% of the overall score.

The price score of other offers will be calculated according to the formula below:

$FN = 100 \times LP / P$, where "FN" is the financial score, "LP" is the lowest price, and "P" is the evaluated price of the quotation.

Please note that if there are significant deficiencies regarding responsiveness to the requirements of this RFQ, an offer may be deemed “non-responsive” and thereby disqualified from consideration. Chemonics reserves the right to waive immaterial deficiencies at its discretion.

Best-offer quotations are requested. It is anticipated that award will be made solely on the basis of these original quotations. However, Chemonics reserves the right to conduct any of the following:

- Chemonics may conduct negotiations with and/or request clarifications from any offeror prior to award.
- While preference will be given to offerors who can address the full technical requirements of this RFQ, Chemonics may issue a partial award or split the award among various Vendors, if in the best interest of the GSC-PSM Project.
- Chemonics may cancel this RFQ at any time.
- Chemonics may reject any and all offers, if such action is considered to be in the best interest of Chemonics.

Please note that in submitting a response to this RFQ, the offeror understands that USAID is not a party to this solicitation and the offeror agrees that any protest hereunder must be presented—in writing with full explanations—to the GHSC-PSM Project for consideration, as USAID will not consider protests regarding procurements carried out by implementing partners. Chemonics, at its sole discretion, will make a final decision on the protest for this procurement.

12. Terms and Conditions: This is a Request for Quotations only. Issuance of this RFQ does not in any way obligate Chemonics, the GHSC-PSM Project, or USAID to make an award or pay for costs incurred by potential offerors in the preparation and submission of an offer.

13. This solicitation is subject to Chemonics’ standard terms and conditions. Any resultant award will be governed by these terms and conditions; a copy of the full terms and conditions is available upon request. Please note the following terms and conditions will apply:

- (a) Chemonics’ standard payment terms are net 30 days after receipt and acceptance of any commodities or deliverables. Payment will only be issued to the entity submitting the offer in response to this RFQ and identified in the resulting award; payment will not be issued to a third party.
- (b) Any award resulting from this RFQ will be firm fixed price, in the form of a subcontract.
- (c) No services or commodities may be supplied that are manufactured or assembled in, shipped from, transported through, or otherwise involving any of the following countries: Cuba, Iran, North Korea, Syria.
- (d) Any international air or ocean transportation or shipping carried out under any award resulting from this RFQ must take place on U.S.-flag carriers/vessels.
- (e) United States law prohibits transactions with, and the provision of resources and support to, individuals and organizations associated with terrorism. The Vendor under any award resulting from this RFQ must ensure compliance with these laws.

Section 2: Offer Checklist

To assist offerors in preparation of the quote, the following checklist summarizes the documentation to include an offer in response to this RFQ:

- Cover letter, signed by an authorized representative of the offeror (see Section 4 for template)
- Official quotation, including proof of technical qualifications, (see Section 3 for scope of work, required technical qualifications, and the template to provide quotations);
- Copy of offeror's registration or business license (see Section 1.4 for more details);
- Contact information for at least three (3) references of past or present clients indicating the relevant services carried out in the last three (3) years that best illustrate company/individual's qualifications and past performance (see Section 1.5 for more details).
- Federal Funding Accountability and Transparency Act (FFATA) Subaward Reporting Questionnaire signed by an authorized representative of the offeror (see Section 5 for questionnaire). This form shall be completed only if the value is over \$30,000.
- The CVs of the main technician with references of previous similar work. (See Section 1.4 for more details).
- Company/individual' profile or 1-2 pages introduction to company/individual's areas of expertise, and description of the team and main clients (see Section 1.5 for more details);

Section 3: Scope of Work and Technical Qualifications

The GHSC-PSM project is looking for a contractor to provide maintenance services for three new condensing units being installed outside of the warehouse of the project. This service will entail the maintenance of the units as such and their derived elements within the framework of the future agreement with the contractor which will be in force. The firm shall, and when requested, provide the following services:

The contractor must be able to perform all of the maintenance operations listed below on the **Carrier 50A4F035** units to ensure continuity and regularity of the cooling system inside the warehouse on a daily basis.

1.1 Inspection List and maintenance Operation on the Carrier 50A4F035 Units (Packaged Roof Top Units)

Monthly Operation

-
- Check for proper condenser and evaporator approaches and ranges.
- Check oil level, temperature, and pressure.
- Look for any signs of oil or refrigerant leaks.
- Note if there is any noise/vibration.
- Check that the unit is operating with the proper temperature setpoints.
- Complete log sheet with all readings, temperatures, pressures, volts, amps, etc.
- Check and clean/brush condenser coil at least twice annually and then as necessary.
- Use environmentally friendly cleaning agent.
- Clean evaporator coil at least twice bi-annually and then as necessary.
- Utilize steam or an environmentally friendly low VOC cleaner.
- Check and calibrate safeties.
- Check expansion valves and log superheat.
- Check unit charge and log.
- Check evaporator temperature and differential.
- Check and clean condensate pan and drain.
- Check economizer operation as required.
- Check motor operation.
- Check and adjust belts.
- Check drive condition.
- Check fan condition and proper rotation.
- Check all bearings for any play.
- Visually inspect shaft alignment.

- Check contactor and points.
- Check all electrical connections.
- Lubricate all moving parts as required.
- Install condensate pan pads/tabs.
- Check control set points.
- Replace filters. Match existing filter size/type.
- Complete any additional requirements detailed in OEM maintenance requirements.
- Review operation with Project operation department team
- Report any abnormalities.

1.2 Inspection List and maintenance operation on the Carrier 50A4F035 Units (Air Compressors)

Annual Inspection and Operation

Contractor to be performed per the following list and the manufacturer specific requirements

- Verify oil levels and change compressor crankcase oil as required.
- Clean or replace air intake filter.
- Check air dryer, automatic condensate drains, and air tank for proper operation.
- Clean condenser coils or grille.
- Inspect belt alignment and condition, adjust or replace belts as required.
- Check for corrosion and scale on water-cooled units.
- Verify solenoid is working appropriately on water-cooled units.
- Verify gauges are functional and accurate.
- On two-state compressors, check intermediate pressure.
- Test relief valves. Replace if leaking or if relief range is not correct for system.
- Check compressor unloaders for proper operation.
- Check compressor suction and discharge valves for proper operation.
- Check cut-in and cut-out compressor pressure controller.
- Verify belt-guard is in place and secured.
- Check compressor run time and change lead/lag compressor as required to disburse run-time equally for duplex and triplex installations.
- Review operation with project operation management.
- Report any abnormalities.

1.3 Inspection List and maintenance operation on the Carrier 50A4F035 Units (Refrigerant)

Annual Inspection and Operation

Contractor to be performed per the following list and by the manufacturer specific requirements:

- Lubricate valves and replace packing if necessary.
- Check dryer operating cycle.
- Check traps.
- Check refrigerant level and moisture content. If low level or moisture is indicated, check for refrigerant leaks
- Clean and lubricate condenser fan motor.

Technical Qualifications that the selected offeror must possess:

- Minimum 5 years of experience and proven track record providing the services outlined in Scope of Work;
- Staff assigned to these tasks must have minimum of 3 years of experience and have completed all certifications and licenses required by local law and regulations;
- Experience with RTU maintenance (industrial) for large operations in Haiti is highly preferred.

For all details, please refer to the full scope Of Work in the annex A

The table below contains the list of services under the RFQ. Offerors are requested to provide quotations containing the information below on official letterhead or official quotation format. In the event this is not possible, offerors may complete this table and submit a signed/stamped version.

Line Item	Description and Scope	Qty	Services Offered	Unit Price USD	Total Price USD
1	Monthly routine Service	3	<ul style="list-style-type: none">• Review log and all operating conditions.• Check mechanical conditions of Units components• Check the compressors, Fans, valve, belt• Check the solenoid system• Check the pressure level		

			of the unit <ul style="list-style-type: none"> • Submit comprehensive report of service 		
2	Annual Inspection and Operation	3	<ul style="list-style-type: none"> • Inspect belt alignment and condition, adjust or replace belts as required. • Check for corrosion and scale on water-cooled units. <ul style="list-style-type: none"> • Test relief valves. Replace if leaking or if relief range is not correct for system • Clean condenser coils • Check compressor suction and discharge valves for proper operation. • Report any abnormalities. 		
					Subtotal:
					TCA
					GRAND TOTAL USD

The delivery estimate presented in an offer in response to this RFQ must be upheld in the performance of any resulting contract.

The prices quoted above remain fixed for the next 12 months:

Yes No

Section 4: Offer Cover Letter

The following cover letter must be placed on letterhead and completed/signed/stamped by a representative authorized to sign on behalf of the offeror:

To: GHSC-PSM Haiti
Airport Industrial Park Fleuriot Warehouse #118, Port-au-Prince, Haiti

Reference: RFQ No. PSM-OPS-1651

To Whom It May Concern:

We, the undersigned, hereby provide the attached offer to perform all work required to complete the activities and requirements as described in the above-referenced RFQ. Please find our offer attached.

We hereby acknowledge and agree to all terms, conditions, special provisions, and instructions included in the above-referenced RFQ. We further certify that the below-named firm—as well as the firm’s principal officers and all commodities and services offered in response to this RFQ—are eligible to participate in this procurement under the terms of this solicitation and under USAID regulations.

Furthermore, we hereby certify that, to the best of our knowledge and belief:

- We have no close, familial, or financial relationships with any Chemonics or GHSC-PSM project staff members;
- We have no close, familial, or financial relationships with any other offerors submitting quotes in response to the above-referenced RFQ; and
- The prices in our offer have been arrived at independently, without any consultation, communication, or agreement with any other offeror or competitor for the purpose of restricting competition.
- All information in our quote and all supporting documentation is authentic and accurate.
- We understand and agree to Chemonics’ prohibitions against fraud, bribery, and kickbacks.

We hereby certify that the enclosed representations, certifications, and other statements are accurate, current, and complete.

Authorized Signature: _____

Name and Title of Signatory: _____

Date: _____

Company Name: _____

Company Address: _____

Company Telephone and Website: _____

Company Registration or Taxpayer ID Number: _____

Company DUNS Number: _____

Does the company have an active bank account (Yes/No)? _____

Official name associated with bank account (for payment): _____

Section 5: Federal Funding Accountability and Transparency Act (FFATA) Subaward Reporting Questionnaire

If the offeror is selected for an award valued at \$30,000 or above, and is not exempted based on a negative response to Section 3(a) below, any first-tier subaward to the organization may be reported and made public through FRS.gov in accordance with The Transparency Acts of 2006 and 2008. Therefore, in accordance with FAR 52.240-10 and 2CFR Part170, if the offeror positively certifies below in Sections 3.a and 3.b and negatively certifies in Sections 3.c and 3.d, the offeror will be required to disclose to Chemonics for reporting in accordance with the regulations, the names and total compensation of the organization's five most highly compensated executives. By submitting this quotation, the offeror agrees to comply with this requirement as applicable if selected for a subaward.

In accordance with those Acts and to determine applicable reporting requirements, **Company Name** certifies as follows:

- a) In the previous tax year, was your company's gross income from all sources above \$300,000?

Yes No

- b) In your business or organization's preceding completed fiscal year, did your business or organization (the legal entity to which the DUNS number belongs) receive (1) 80 percent or more of its annual gross revenues in U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements; **and** (2) \$25,000,000 or more in annual gross revenues from U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements?:

Yes No

- c) Does the public have access to information about the compensation of the executives in your business or organization (the legal entity to which the DUNS number it provided belongs) through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986? (FFATA § 2(b)(1)):

Yes No

- d) Does your business or organization maintain an active registration in the System for Award Management (www.SAM.gov)?

Yes No

I hereby certify that the above statements are true and accurate, to the best of my knowledge.

Authorized Signature: _____

Name and Title of Signatory: _____

Date: _____