**NCBA CLUSA logo - with tagline**

**Farmer-to-Farmer Consultant**

The **National Cooperative Business Association CLUSA International (NCBA CLUSA)** is the trade association for cooperative businesses in the United States and an international development organization. For over 100 years, NCBA CLUSA has sought to advance and protect cooperative enterprises, highlighting the impact that cooperatives have in bettering the lives of individuals and families. In the last 60 years, NCBA CLUSA has worked in over 100 countries in the areas of food security, agricultural development, strengthening of communities and farmer organizations, natural resources management, and empowerment of smallholder farmers, women, and youth. We currently work in over 20 countries in Africa, Latin America, and Asia.

NCBA CLUSA is currently seeking qualified Farm-to-Farmer Consultant based in the **Northern region of Haiti near Cap-Haïtien or Ouanaminthe**. NCBA CLUSA is implementing the USAID-funded Farmer-to-Farmer Program (F2F). The F2F Program promotes sustainable economic growth and agricultural development worldwide. Volunteer technical assistance from US farmers, agribusinesses, cooperatives, and universities helps developing countries to improve productivity, access new markets, and conserve environmental and natural resources. The people-to-people exchange promotes international goodwill, understanding of US foreign assistance programs, and private involvement in development activities. F2F volunteers work with farmers, producer groups, rural businesses, and service providers to develop local capacity necessary to enhance food security, increase incomes and economic growth, and address environmental and natural resource management challenges.

The *Farmer-to-Farmer (F2F) Consultancy* will require **approximately 85-120 days** of work throughout FY20 and will report to the U.S.-based Farmer-to-Farmer Project Director while working closely with the staff of the USAID Reforestation project (URP). The Consultant will manage approximately five flexible volunteer assignments.

**ESSENTIAL AREAS OF RESPONSIBILITY:**

* Maintains constant communications with the home office and URP offices, reporting on implementation progress and challenges encountered;
* This position will require frequent domestic travel, as the majority of communication with hosts occurs in person and in the communities where the hosts are based. The consultant will be responsible for providing on-site interpreting and facilitating communications between the volunteers and hosts, as needed.
* Liaise with host organizations to collect baseline information and share the data collected with URP team to develop agenda for volunteers’ assignments so they may implement the activities requested.
* Accompany, assist, and facilitate trainings for volunteers for the duration of their assignments, which are on average 15-25 days. Make all in-country arrangements for volunteers with URP staff, including lodging, transportation and meals.
* Follow up with host organizations to gather feedback on the impact of volunteer assignments.
* Document and report on activities. All written reports, including e-mail communications, must be prepared in English.
* Communicate with volunteers prior to departure to provide guidance on training development, advise on cultural questions, and facilitate communication between the volunteers and the host organizations.
* Orient volunteers to the program upon arrival, providing an overview of the assignment, local culture, safety and security, expectations for the trip, provide translation between volunteer and host organization, etc.

**Minimum Qualifications include:**

* Fluency in English and languages of host country, French and Haitian Creole, with ability to translate, read, and write.
* A university degree in a relevant subject. Technical knowledge of agriculture is helpful.
* At least two years professional experience in assignments relevant to the F2F Program and the region.
* Ability to take initiative and make decisions independently.
* Ability to work with a diverse audience.
* Strong English writing and communication skills.

Please email resume in English with subject line *Haiti Farmer-to-Farmer Consultant* to internationaljobs@ncba.coop by November 29, 2019. Only candidates selected for an interview will be contacted. No phone calls, please.

*NCBA CLUSA is an equal opportunity/affirmative action employer with a commitment to diversity. All individuals, regardless of personal characteristics, are encouraged to apply; all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, political affiliation, sexual orientation, gender identity, marital status, disability, genetic information, age, and legally protected characteristics for non-merit factors.*