



## **OPEN BID**

**DIGICEL HAITI**

### **Solar Cell phone Charging station with LED Street Light**

Closing Date and Time: **16<sup>th</sup> JANUARY 2017 at 4:30 PM**

Contact(s): **NAME** : Joel Latour

**TITLE** : Procurement Manager

**Phone** : 509-3700-7796

**e-mail** : Joel.latour@digicelgroup.com

---

**SECTION A: GENERAL INFORMATION**

---

**1. Introduction**

The intent of this Request for Proposal (RFP) is to solicit proposals for forty (40) Solar Charging Stations to be installed in Canaan area, describe below in Section B.

**2. Terms and Conditions****2.1. Communication and Confidentiality**

It is important to us that you understand our requirements. Any items requiring clarification or any questions relating to the RFP are encouraged by e-mail:

Commercial / Tender Queries:

**Name:** Joel Latour  
**Title:** Procurement  
**Phone:** 509-3700-7796  
**Email:** Joel.latour@digicelgroup.com

The Respondent will not make (or cause to be made) any public announcement relating to this RFP, and shall not publicise this RFP in any manner, unless it first obtains Digicel's written consent.

Both parties will have information in relation to this RFP that is confidential. Both parties must respect the confidential nature of each other's information and not disclose any information without the consent of the other.

**2.2. Alternative Proposals**

Whilst meeting the requirements of this RFP is the priority, any creative or innovative solutions are encouraged. These should be included in addition to your original proposal.

**2.3. No Obligation**

This RFP is issued solely to elicit responses to our requirements. No contract or other binding obligation on Digicel will be implied as a result of this process.

**2.4. Disclaimer**

While all reasonable care has been taken in compiling this RFP document and the figures, documents and details are presented in good faith, no warranty or guarantee (express or implied) is given as to the completeness or accuracy of the document or any information provided in connection with it.

All costs for preparing and submitting this RFP are to be borne by the Respondent.

**2.5. Validity**

All responses must remain valid for a period of not less than 90 days from the closing date.

## 2.6. Submitting your Response

The Respondent is encouraged to provide as complete a response as possible.

The Respondent should provide their response via email to both contacts on the front page of this RFP unless otherwise stated.

Responses must be submitted before the closing date and time as per the front page of this RFP. Proposals after this may be considered late, which may result in the Proposal not being considered.

## 2.7. Overview of the Evaluation Process

To provide some insight into how the proposals will be evaluated, the key criteria against which your response will be evaluated are as follows:

<b>A</b>	<b>Product Quality</b>	<b>20%</b>
<b>B</b>	<b>Cost</b>	<b>20%</b>
<b>C</b>	<b>Warranty/Durability</b>	<b>20%</b>
<b>D</b>	<b>Delivery Timeline</b>	<b>20%</b>
<b>E</b>	<b>Payment Terms</b>	<b>20%</b>

We appreciate the considerable amount of time and effort that you may allocate to this process and would like to thank you in advance.

---

**SECTION B: SCOPE OF WORK**


---

**General specifications required for the solar recharge station Unit**

**The unit should be for the sole purpose of providing a mechanism for the public to be able to recharge their phone batteries. In addition, a street light will provide free street lighting for hours per day in the evenings.**

- Cement Foundations
- Light Pole **with anti-theft spike**
- Red ventilated battery enclosure (lockable)
- 2 x 12 Volt Gel Lithium Batteries.
- 2 x Separate Charging Circuits
- Red phone charging enclosure (lockable)
- 18+ 12 volt DC receptacle charging sockets
  
- Lamp specifications (40 W led light that provides 110 lumens/watts)
- 2 x 150w Solar Panel (or better)
- Solar Steca Contoller: 12V-12A or higher amperage with all around Protection
- Batteries and Charging Sockets are to be installed 4feet+ off the ground
  - Maintenance manual to be provided in French and at least an essential maintenance information sheet in Haitian Creole. The following minimum details must be provided in the manual;
    - Solar system – its components and expected performance
    - Charging control module.
    - White LED lights. The make, model number, the number required, how to replace etc.
    - Battery and electronics used
    - Charging and significance of indicators
    - Community maintenance: what to do in case of need to displace system.
    - What safety security rules need to be followed to prevent electric risk or risk of fall during installation or operation?
    - Do's and Don'ts of the system
    - Clear instructions on regular maintenance and trouble shooting
    - Name and address of the person or service center to be contacted in case of failure, spare parts, or complaint.
  
- Where possible local labor is to be used for unskilled work



**SECTION C: SUPPLIER RESPONSE REQUIREMENTS**

---

In addition to the information requested in Sections A and B, responses should include:

1. Copy of company up-to-date **Patente**
2. Copy of company up-to-date **Quitus**
3. Firm Profile: describe the exact profile(size, experience, personal, assets, etc)

